

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	BRIAN WARWICK
Organisation	MELKSHAM & DISTRICT FORUM 55+
Address	2 ORCHARD GARDENS, MELKSHAM, WILTS
Phone number	01225 792959
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	-
£1001 - £5000	1,385
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	NO

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

6. Project summary: (100 words maximum)

To bring together the various Melksham based clubs and activity groups providing services and activities which enhance the health & well-being of our senior citizens in an interactive exhibition format to showcase what our local area can provide. Community Day encourages joining these clubs and participating in these mental and physical activities. Experience gained from our vibrant and fair-like 2016 Community Day shows excellent outcomes with an increase in both the range of activities and those now participating in them. We are able to demonstrate that with a relatively small outlay we can 'reach' hundreds of seniors and contribute in a practical way to an increase in their health & well-being. Examples of increased activity are Walking Netball, Walking Football, Dance Groups and entertainment based socialising groups.

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

SN12 6ES

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input checked="" type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input checked="" type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input checked="" type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input checked="" type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

THE OBJECTIVE OF THE FORUM 55+ COMMUNITY DAY IS TO PROVIDE WIDE RANGING ACCESS TO A MENU OF SOCIAL ACTIVITIES PRINCIPALLY FOR THE MELKSHAM SENIORS' COMMUNITY. THIS INCREASED OPPORTUNITY FOR ENGAGEMENT HAS THE EFFECT OF:

1. REDUCING THE CHANCES AND INCIDENCE OF LONELINESS AND IN-HOME ISOLATION
2. PROVIDING MENTAL AND PHYSICAL STIMULATION WHICH HAS LONG TERM BENEFICIAL EFFECTS UPON THE AGEING
3. ENCOURAGING THE SHARING OF LIFE EXPERIENCES BETWEEN INDIVIDUALS AND GENERATIONS
4. PRODUCES AND REINFORCES A CULTURE OF NEIGHBOUR LOOKING AFTER NEIGHBOR
5. POSITIVE INDIVIDUAL DAILY OUTLOOK ON TE PART OF PARTICIPANTS IN SOCIAL ACTIVITIES THUS INCREASING WELL-BEING

How many older people/carers to do you expect to benefit from your project?

THE 2016 COMMUNITY DAY ATTRACTED 305 VISITORS AND THEIR FAMILY AND FRIENDS WHO WERE ABLE TO INTERACT AND GAIN INFORMATION ABOUT 44 STALLHOLDERS SHOWCASING A WIDE RANGE OF HOBBIES, SPORTS, HELATH RELATED AND SOCIAL ACTIVITIES. ADDITIONALL COMMUNITY ASSETS AND SERVICES SUCH AS THE MELKSHAM NEIGHBOURHOOD PLAN, THE EMERGENCY SERVICES, THE LOCAL HEALTH & WELL-BEING PROVIDERS, AIR AMBULANCE, WILTSHIRE COUNTY COUNCIL SERVICES, SELWOOD HOUSING AND MANY OTHER RELATED ORGANISATIONS WHICH CONTRIBUTE TO THE HEALTH & WELL-BEING OF OUR COMMUNITY.

How will you encourage volunteering and community involvement?

EACH STALLHOLDER AND EXHIBITING ORGANIZATION WILL HAVE DETAILS AS TO HOW INTERESTED INDIVIDUALS MAY TAKE ON A VOLUNTEER ROLE WITHIN GROUPS THAT INTEREST THEM. IN ADDITION TO THE EXHIBITORS RECRUITMENT EFFORTS, FORUM 55+ WILL HAVE ITS OWN STAND WHERE THEY CAN INFORM AND REGISTER POTENTIAL VOLUNTEERS FOR A WIDE RANGE OF COMMUNITY ACTIVITIES

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

THE 2017 COMMUNITY DAY WILL BE HELD IN THE MELKSHAM ASSEMBLY HALL WHICH HAS A PROVEN TRACK RECORD OF ACCESSABILITY . FORUM 55+ WILL ALSO MAKE USE OF LOCAL VOLUNTEER GROUPS THAT SPECIALIZE IN CATERING FOR AND MINISTERING TO THIS GROUP INCLUDING THE FACILITIES OF THE VOLUNTEER OPERATED TRANSPORT BUSES TO CARRY THOSE IN NEED FROM THE OUTER AREAS AND PARISHES. BASED UPON OUR EXPERIENCE GAINED FROM THE 2016 COMMUNITY DAY WE WILL APPOINT TWO EXPERIENCED VOLUNTEERS WHO WILL ACT AS ROAMING ASSISTANTS SPECIFICALLY TASKED TO SEARCH OUT AND ASSIST THOSE IN NEED.

How will you work with other community partners?

BY VIRTUE OF THE OBJECTIVES OF COMMUNITY DAY , FORUM 55+ WILL WORK WITH A WIDE RANGE OF COMMUNITY PARTNERS ALL OF WHOM WILL CONTRIBUTE TO THE REPEATED SUCCESS OF COMMUNITY DAY

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

IN ADDITION TO ITS CORE FUNCTION OF SAFEGUARDING AND PROMOTING THE WELFARE OF OLDER / VULNERABLE PEOPLE & THEIR CARERS FORUM 55+ WILL APPOINT TWO VOLUNTEERS SPECIFICALLY TASKED WITH ATTENDING TO THIS GROUP. IN ADDITION WE WILL UTILIZE THE SERVICES OF ST JOHNS AMBULANCE AND/OR REDCROSS TO BE ON HAND AT THE EVENT VENUE.

FORUM 55+ WILL PROVIDE ALL OUR COMMUNITY DAY VOLUNTEERS WITH 'DO & DON'T BEST PRACTICE' ADVISORY SHEETS BASED UPON ACCEPTED COMMUNITY STANDARDS IN ORDER TO GUARANTEE THAT WE ARE ALL FULLY INFORMED OF OUR RESPONSIBILITIES TO SAFEGUARDING OUR VISITORS. STALL HOLDERS AND VOLUNTEERS

12. Monitoring your project.

How will you know if your project has been successful? *required field

FORUM 55+ WILL EMPLOY THE SERVICES OF WILTS AND SWINDON USERS NETWORK (WSUN) TO:

1. RECORD THE NUMBER, NAMES AND OBJECTIVES OF THE STALL HOLDERS
2. RECORD THE NUMBERS OF VISITORS, EXPECTATIONS AND MAIN REASON FOR ATTENDANCE
3. OBSERVE AND REPORT UPON THE EFFICACY OF THE EVENT AND ITS ADHERANCE TO ITS CORE OBJECTIVES
4. CARRY OUT AN EXIT SURVEY OF BOTH VISITORS AND STALL HOLDERS REGARDING THEIR OPINIONS OF THE EVENT AND ITS VALUE TO THE COMMUNITY. THEY WILL MAKE THIS REPORT AVAILABLE TO FUNDERS, STALL HOLDERS, ORGANISERS AND INTERESTED MEMBERS OF THE PUBLIC

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

THIS IS AN ANNUAL EVENT AND AS SUCH FORUM 55+ WILL

1. APPLY FOR A 2018 COMMUNITY DAY GRANT
2. CANVASS AND APPEAL TO LOCAL BUSINESSES AND CHARITIES FOR CONTRIBUTION IN CASH OR KIND
3. ORGANISE FUND RAISING EVENTS WITHIN THE COMMUNITY

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

FORUM 55+ DOES NOT HOLD RESERVES SINCE MOST OF ITS ACTIVITIES ARE VOLUNTEER AND EVENT SPECIFIC DONATION BASED.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £1,385 Income in kind £280 Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure
(Planned project costs [help](#))

(Planned Income [help](#))

**PLEASE NOTE
VOLUNTEER TIME NOT
COSTED NOR INCLUDED**

PROMOTION & PR	850	VENUE	150	<input checked="" type="checkbox"/>
PRINTING / SIGNAGE	160	SOME DONATED FOC	100	<input checked="" type="checkbox"/>
ADMIN (WUSN)	300	SOME MATERIALS	030	<input checked="" type="checkbox"/>
SUNDRIES	015			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	1,385	Total	280	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

MELKSHAM

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Signed BRIAN WARWICK